

## JOB DESCRIPTION

<b>Job Title: Nursing Apprenticeship Programme Educator</b>	<b>Band 6: £26,715 - £32,816</b> <i>With opportunity to progress to £35,844</i>
<b>Department:</b> Three Counties School Nursing and Midwifery	
<b>Reporting directly to:</b> Head of Department	
<b>Supervisory responsibility for:</b> N/A	
<p><b>Other Contacts</b></p> <p><b>Internal:</b> Apprenticeship Office; Other Professional Support Departments; Other Academic Schools; Students; Academic Staff.</p> <p><b>External:</b> Practice Partners; Placement Providers.</p>	
<p><b>Main Duties</b></p> <ol style="list-style-type: none"> <li>1. To support Nursing and Nursing Associate students undertaking an apprenticeship.</li> <li>2. To act as a resource for practice supervisors/assessors in the practice learning environment.</li> <li>3. To help ensure Individualised Learner Reviews are accurately completed and submitted in a timely manner.</li> <li>4. To work collaboratively with practice partners and key departments within the University to ensure Ofsted and ESFA practice compliance requirements are met.</li> <li>5. To proactively engage with key stakeholders in providing an outstanding student learning experience.</li> <li>6. To assess the quality of clinical practice learning environments and propose interventions for improvement.</li> <li>7. To act as a Personal Academic Tutor to Nursing /Nursing Associate students.</li> <li>8. To participate in the recruitment of students, including selection events and open days.</li> <li>9. To support meetings as required to represent the Apprenticeship Office and wider university.</li> <li>10. To gather information from a variety of sources e.g. practice learning evaluations, individual learner reviews etc. and by working with academics and practice partners ensure that the data is accurate and ready for regulatory body inspections.</li> <li>11. To participate fully in the life of the School and University by engaging in representational and ambassadorial activities in support of the School's activities and carry out any other reasonable duties as requested by the Head of School or his/her nominee.</li> </ol>	

12. To participate in personal and professional development to meet the changing demands of the job; participate in appropriate training activities.

\*The above does not represent an exhaustive list of duties associated with this role.